

Professional Development Programmes

Course Schedule for August to Dec 2021

Leadership and Management Programmes	Duration	Fee	Aug	Sept	Oct	Nov	Dec
Conflict Resolution	1 day	AED 2,500		15th	26th	2nd	
Who Moved My Cheese	1 day	AED 2,500	30th	28th	27th	3rd	
WSET	Duration	Fee	Aug	Sept	Oct	Nov	Dec
Wine & Spirit Trust Education Level 1	1 day	AED 1,450		4th, 6th, 20th	30th	13th	
Wine & Spirit Trust Education Level 2	5 weeks	AED 3,450		11th - 25th Saturday's course	4th - 1st Nov Monday's course	1st	
Wine & Spirit Trust Education Level 3	7 weeks	AED 5,400		TBA	TBA	TBA	
Customer Service Programmes - On Request	Duration	Fee	Aug	Sept	Oct	Nov	Dec
5 Star Customer Service -The Beginning	2 days	AED 2,500					
5 Star Customer Service -The Next Level	3 days	AED 3,000					
American Hotel & Lodging Educational Institute Programmes	Duration	Fee	Aug	Sept	Oct	Nov	Dec
Guest Service Gold	2 days	AED 2,800		6th - 7th	5th - 6th	9th - 10th	
Certified Hospitality Supervisor-Every Monday	5 days	AED 3,500		13th, 20th, 27th	4th, 11th	1st, 8th, 15th, 22nd	
Certified Hospitality Trainer	5 days	AED 5,000		TBA	TBA	TBA	
Administrative Programmes	Duration	Fee	Aug	Sept	Oct	Nov	Dec
Business Administrator's Course, Full Programme	4 days	AED 4,500	30th Aug until 2nd Sept		18th - 22nd		
Professional English Communication	2 days	AED 2,500	30th - 31st		18th - 19th		
Administrative Workshop	2 days	AED 3,000		1st - 2nd	20th - 22nd		
Human Resources & Training Programmes	Duration	Fee	Aug	Sept	Oct	Nov	Dec
Human Resources Management (AH&LEI)	14 weeks	AED 4,300		12th Sept until 5th Dec			
Successful Events Management	2 days	AED 2,500		TBA	TBA	TBA	TBA
Introduction to Leadership 1	1 day	AED 2,000		TBA	TBA	TBA	TBA
Leadership 2 - Supervisory Level	1 day	AED 2,000		TBA	TBA	TBA	TBA
Problem Solving	1 day	AED 2,000		TBA	TBA	TBA	TBA

F&B Programmes	Duration	Fee	Aug	Sept	Oct	Nov	Dec
Kitchen & Restaurant Management in 21st Century	5 days	AED 4,000	29th Aug until 2nd Sept				
Restaurant Revenue Management	2 days	AED 3,000			13th - 14th		
Creating Successful Restaurant Concepts – on request	5 days	AED 4,000					
F&B Budgeting and Cost Control – on request	3 days	AED 3,000					
Menu Analysis Workshop	1 day	AED 2,000					
Executive Tea & Coffee Service	2 days	AED 2,500					
Team Building Programmes –on request	Duration	Fee	Aug	Sept	Oct	Nov	Dec
Team Building Day: "Ready, Steady, Cook!"-on request	Half day	AED 750					
Sushi creations workshop-on request	Half day	AED 750					
Rooms Division Hospitality Programmes –on request	Duration	Fee	Aug	Sept	Oct	Nov	Dec
Front Office Operations Management - on request	2 days	AED 2,500					
Housekeeping Operations Management - on request	2 days	AED 2,800					
Executive Butler	2 days	AED 2,800					
Finance Programmes	Duration	Fee	Aug	Sept	Oct	Nov	Dec
Budgeting for Better Operational Performance	2 days	AED 2,800		TBA	TBA	TBA	TBA
HAMA certification course	7 weeks	AED 9,500		17th Sept until 16th Oct			
Understanding your P&L Statement	2 days	AED 3,000		TBA	TBA	TBA	TBA
Financial Awareness for Non-Financial Managers	2days	AED 2,800		TBA	TBA	TBA	TBA

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