

Professional Development Program

Course Schedule for 2019

Food and Beverage Programs	Duration	Fee	Course Fee	VAT	JAN	FEB	MAR	APR	MAY	JUN
Menu Analysis Workshop	1 day	AED 2 000	AED 1 904.76	AED 95.23						30
Kitchen and Restaurant Management in the 21st Century	5 days	AED 4 100	AED 3 904.76	AED 195.24						23 - 27

Leadership and Management Programs	Duration	TOTAL FEE	Course Fee	VAT	JUL	AUG	SEP	OCT	NOV	DEC
Leadership Workshop – Level 1	2 days	AED 2 000	AED 1 904.76	AED 95.24					3 & 10	
Leadership Workshop – Psychology of Leadership	2 days	AED 2 000	AED 1 904.76	AED 95.24			22 & 29			8 & 15
Food and Beverage Programs	Duration	Fee	Course Fee	VAT	JUL	AUG	SEP	OCT	NOV	DEC
Kitchen and Restaurant Management in the 21st Century	5 days	AED 4 100	AED 3 904.76	AED 195.24			8 - 12			
Food and Beverage Management Exposure	2 days	AED 2 800	AED 2 666.67	AED 133.33			4 - 5			
Creating Successful Restaurant Concepts	5 days	AED 3 900	AED 3 714.29	AED 185.71				20 - 24		
Restaurant Revenue Management	2 days	AED 2 500	AED 2 380.95	AED 119.05	7 - 8					
Financial Management Programs	Duration	Fee	Course Fee	VAT	JUL	AUG	SEP	OCT	NOV	DEC
Financial Awareness for Non-Financial Managers	2 days	AED 1 300	AED 1 238.10	AED 61.90				20 - 21		
Budgeting for Better Operational Performance	2 days	AED 2 800	AED 2 666.67	AED 133.33			23 & 30			
Human Resources and Training Programs	Duration	Fee	Course Fee	VAT	JUL	AUG	SEP	OCT	NOV	DEC
Human Resources Management – Level 1 (AH&LEI)	14 sessions	AED 5 250	AED 5 000.00	AED 250.00				8 Sep – 8 Dec		
Customer Service Programs	Duration	TOTAL FEE	Course Fee	VAT	JUL	AUG	SEP	OCT	NOV	DEC
Five-Star Customer Service	2 days	AED 1 000	AED 952.38	AED 47.62			4 - 5			
Administrative Programs	Duration	TOTAL FEE	Course Fee	VAT	JUL	AUG	SEP	OCT	NOV	DEC
Business Administrator Workshop	5 days	AED 3 500	AED 3 333.33	AED 166.67			2 - 6			

Note:
** Human Resources Management course runs every Sunday, 1800 – 2100hrs for 14 weeks.

As per article '48(1)' of Federal Law no (8) of 2017 on Value – Added Tax, the customer is liable for all resulting VAT obligations, including to account for any VAT due, on the VAT exclusive price of items marked on this invoice as liable to VAT on the reverse charge basis.

For more details, please visit the [UAE Ministry of Finance official website](#).

Online-based Programs

American Hotel and Lodging Educational Institute (AH&LEI) programmes	Duration	Fee
Guest Service Gold	3 months	AED 2 200
Certified Hospitality Supervisor	6 months	AED 2 800
Certified Hospitality Department Trainer	6 months	AED 2 800
Certified Hospitality Trainer	1 year	AED 3 250

Bespoke Programs

The Emirates Academy of Hospitality Management provides short courses that upskills employees, contributes to their satisfaction, motivation and retention.

In addition to the short courses on offer, Emirates Academy will work with individual organisations to develop training programmes specific to the organisation's needs. We work with a large range of organisations in the GCC and internationally to create bespoke programmes.

Aside from the courses mentioned, below is the list of other courses that we can offer:

- Advance Presentation Skills
- Service Excellence Training
- Spa Management Skills
- Executive Tea and Coffee Service
- Creating Successful Restaurant Concepts
- Cost and Control for F&B Operations

For more information about the courses that we offer, please visit our website at: <http://www.emiratesacademy.edu/professional-development/training-programmes/>

Note: A minimum number of 8 participants is required to run our professional development program courses and bespoke programs.

REGISTER TODAY!
CALL: +971 4 315 5036
EMAIL: training@eahm.ae
ONLINE: [EAHM - Register Here](#)

In Partnership with:

